



MANNING VALLEY HOCKEY ASSOCIATION INC.
MAY BOARD MEETING – Tuesday 20th May 2019
Venue: Taree Hockey Centre
Time: 6.10 pm

Present: Deb Monck, Loretta Bennett, Shane Green, Lynne Turner, Kevin Haigh, Michelle Collier and John Surtees

Apologies: Adam Birkefeld

Visitors: Nil

Declaration of Conflict of Interest: Nil

1. Minutes: April 2019 Board of Management Meeting:

Moved: John Surtees

Seconded: Loretta Bennett

2. Business Arising from the April Minutes

i. Signs for surveillance cameras

Done - volunteers

ii. Wayne Green to fix light and pump light

Wayne contacted and completed.

iii. Midcoast Council Lease agreement

More information will be given to our association. Midcoast Council requested MOU for MVCC as they will charge MVCC some cost as part of the lease for the Taree Hockey Facility.

iv. Re Team Manual Update

Managers Costings Spreadsheet has been put on MVHA's Web Page. Need to add who pays what – Done and sheet is on web. John to add to the rep manual

v. JustHockey Sponsorship

i. Cannot get hockey goals

ii. Meeting discussed what we could buy with the sponsorship. Suggestions were hockey balls for rep teams plus Minkey Balls/smocks for association goal keepers/End of year prizes. Need to look at a JustHockey catalogue for ideas.

vi. iPad

i. Adam to see if they are okay and we will then dispose of them.

vii. Aerials for Halytech Lights

Will need to conduct a training night for people with pins for the lights..

viii. Storage at Clubhouse

i. Next year

ix. BOM Shirts

i. Michelle cannot get some sample sizes. Board members need to give her their shirt size. Take a chest measurement.

x. St Clare's use of Clubhouse

Charge a hire fee of \$30,00 for next time.

xi. Shane is giving Loretta a Training Times Spreadsheet each month.

i. OHS/WWC - Kevin

Ray Walters is arranging for a new Toilet seat.

Still requires some WWC confirmations from members

Security Cameras Kevin will explain to members after Phil speaks to him

Association needs to update Advanced Coast Security's emergency numbers. Kevin to give them John Surtees, Shane Green and his phone numbers to them so they can contact when there is a problem.

j. Use of MVCC Canteen and Meeting room for the Under 18 Girls Championships

Secretary was requested to contact them to thank them for allowing us to use their facility.

k. Over 35 Women's Competition. Small numbers at present

l. Turf Directors Job Description and remuneration . Kevin and Loretta have met with Shane. Needs to be finalised.

m. Halytech lighting

Meeting needs to be arranged with members with pin numbers.

n. Payment of Umpires for Div One Senior Matches.

MVHA pay umpires a Taree \$20.00 each per game. What Port charges their umpires who umpire at Port is their decision. Teams are to pay and no money will be provided by the canteen or Board.

3. May BOM Correspondence As attached

Business arising from the correspondence

a. Oxley Insurance Brokers – business Insurance Renewal.

Deb to meet with Tony Smith to discuss what the policy covers to see if Council insurance covers the items listed.

b. Port Macquarie Red Card Incident

Sorted very well by PMHHA. All paperwork forwarded to SMC and Manning Umpire convenor

c. Chatham Hockey Club Training Incident

Carry over to general business.

d. Voluntary Workers Insurance

Deb asked to arrange meeting to discuss completion of the form.

e. Michelle Neal's question

MVHA will pay Rep Team Nominations and Umpire Levy plus Accommodation deposit when requested. Teams cover their Turf Hire Charges /transport and accommodation cost.

4. Treasurers Report:

Move as accepted: Loretta Bennett

Seconded: Kevin Haigh

- i. Moving money to and from cheque account.
- ii. Secretary to send an email asking Chatham HC to pay outstanding Invoice for Team Registrations.
- iii. Clubs to pay their own umpires as it would be too onerous for the Treasurer or other person to do.
- iv. \$11800 income from Under 18 Girls State Championships held in Taree.

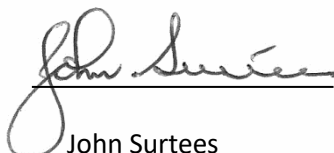
5. General Business/ Business Arising from P&S Meeting May:

a. Access to and from fields – Secretary via social media and email remind members to access field via blue turf at each end of the fields.

- b. **Concreting** – Kevin has requested a quote from Daniel Strybus to concrete sections at clubhouse next to TLF.
- c. **Updated Canteen Roster** – Lyn has completed a new canteen Roster for circulation,
- d. **Girls Under 18 State Championships feedback** – very positive
- e. **Shelter for third field** – Shane raised the matter of shelter for spectators at Third Field. Maybe a carport. He was requested to get quotes and information for a shelter.
- f. Wingham /Cougar match report on back of card. Adam to deal with it.
- g. Left over coke in Office. Dylan to be asked to take back all coke except 4 slabs.
- h. Ice Machine for bar. Lyn presented quotes for a machine. \$658 plus \$91.00 for delivery. Makes 40kg of ice over 24hrs.
- i. Hire of clubhouse. Request for board members to look at the hire agreement for the clubhouse for next meeting.
- j. MidCoast Council Lease – Council to bill us and we then will bill MVCC. 18.7% for Insurance and 16.6% for Power .
- k. Bags in Storeroom which were to be used for recycling to be thrown out.
- l. **Rec Ground Committee Meeting** – Deb reported on the matters raised. (Next meeting 22nd July at Hockey Clubhouse.)
 - a. Pathway from clubhouse to cycle track. MVCC to try and get a grant to construct a path to protect their tyres on their bikes.
 - b. No Tree Trimming allowed.
 - c. Council to fill low levels near entrance to the clubhouse to stop problems with water pooling.
 - d. Any work requested from council to be entered on a work request section on their web page.
 - e. **Movable spectator seating**. MVCC would like to obtain a grant to purchase a movable grandstand that they can use when hosting events.
 - m. **Scoreboards** – meeting discussed the updating of scoreboards plus purchasing a new one for the Third Turf. Maybe get sponsorship for one /all? Options should be developed.
 - n. **Naming of the third turf**.
Meeting discussed the motion at the May P and S Meeting about naming of the third turf.
Meeting discussed that a decision **must** be made as to the desire to name the third field after a deserving member. The meeting agreed that criteria must be developed to enable a decision to be made on sound reasons. Maybe there should be a selection committee of respected community members to review the nominations to decide on a name. The people nominated should have the right to refuse the offer of the naming of the field after them. All members agreed that no decision should be rushed.

Meeting Closed: 8.50Pm

Signed:


John Surtees
Secretary

Signed:


Deb Monck
President

Date	Item	Action
10/04/2019	SMC Minutes	Circulated
16/05/2016	Oxley Insurance Brokers Business Insurance renewal \$2510	Treasurer for payment
16/04/2018	Treasurer Credit Card Statement	For May BOM Meeting
6/04/2019	Association Newsletter for April	Sent and circulated
6/04/2019	Goodsports Certificate	
8/04/2019	Draws from Leanne Yarnold	Web Page completed
13/04/2019	Canteen Roster from LT	Circulated
16/04/2019	Local Pest Experts Invoice \$83380	Treasurer for payment
16/04/2019	Treasurer Reconciliation Report	For May BOM Meeting
16/04/2019	Treasurer Cheque account Statement	For May BOM Meeting
16/04/2019	HNSW Request for Under 18 Girls Team List	Circulated
16/04/2019	HNSW Request for Boys Under 18 Team List	
16/04/2019	HNSW Payment of invoices 8/3/2019 and 10/4/2019	
16/04/2019	Turf Directors Report	For May BOM Meeting
16/04/2019	Dom Tags Under 13 Boys Coach Application	Completed
17/04/2019	LT Carnival Committee Report	
17/04/2019	Port Waivers for Logan Paulson/Ausha Poulson	Circulated SMC
17/04/2019	HNSW Invoice for Under 18 Girls \$168	Treasurer for payment
19/04/2019	Dom Tag Selection Trials Under 13	Circulated
19/04/2019	Dom Tag Confirmation of selection as coach	Circulated
21/04/2019	Dena Webster Nomination Manager Open Womens Manager	Circulated
22/04/2019	HNSW Masters Over 50's Team Nominations	Mens Masters Committee MVHA
22/04/2019	Sharks HC Halytec Lighting Pin Numbers 2	Deb
23/04/2019	Michelle Neal Nom for Under 15 Girls Team Manager	Confirmed
23/04/2019	Chatham HC Second Uniform request	SMC
23/04/2019	HNSW Under 18 draws	Circulated
23/04/2019	Chatham HC Regos Forms	Circulated
24/04/2019	SMC Minutes	Circulated
24/04/2019	PSSA is booking Turf on the 25/5/2019 Turf 3 1030am	Circulated/MVHA Calendar
26/04/2019	Michelle Neal Team List Under 15 Girls	
26/04/2019	Cougars Team Rego Forms	Circulated
26/04/2019	Tigers HC Player Rego Forms	Circulated
26/04/2019	Tamworth HA York Cup Info	Circulated

26/04/2019	Chatham HC Age Waivers Ausha Paulson/Logan Poulson and Sam Wright	Circulated
29/04/2019	Port HA Red Card Incident	SMC
29/04/2019	Mick Cross Copies of letters sent out re selection Trials	
29/04/2019	HNSW Team Nominations Open Mens and Womens	Nominated
29/04/2019	HNSW Invoice Under 18 Mens \$192.00	Treasurer for payment
29/04/2019	HNSW Invoice for Under 15 Boys Rego \$608	Treasurer for payment
29/04/2019	Chatham HC Clearance Request for Michael Mohr	Completed
30/04/2019	Taree West HC Senior Frozen Player List	SMC
30/04/2019	Taree West HC Team Regos	Treasurer and others
30/04/2019	MVHA Mens Masters Regos	Circulated
1/05/2019	MV Volunteer Expo 23rd May 12 noon to 4 pm	Circulated
2/05/2019	Sharks HC request for clearance Marcelo Castro	Done
2/05/2019	Shoosh for kids info	Deb
2/05/2019	HNSW Under 15 Boys Draw	Circulated
2/05/2019	Taree Pumps and irrigation Invoice \$140	Treasurer for payment
3/05/2019	Wingham HC Rego Fees	Circulated
6/05/2019	LT reimbursement of RSA Fees to Michelle Collier	Treasurer for payment
6/05/2019	Justhockey Payment \$ 4,800.00.	Circulated
6/05/2019	Taree HS turf hire payment \$27.50	Circulated
6/05/2019	HNSW Confirmation Open Mens Rego	
7/05/2019	JR Richards \$496.42	Treasurer for payment
7/05/2019	North Coast Filters \$476	Treasurer for payment
7/05/2019	HNSW Under 18 Boys Draws	Circulated
8/05/2019	HNSW Payment details 37819 and 37835 29/4/2019	Circulated
8/05/2019	Chatham HC Deferment of match	MVHA SMC
8/05/2019	HNSW Open Mens Turf Fees Invoice \$1216	Treasurer for Payment
9/05/2019	Linda Ferguson SMC Minutes	Circulated
9/05/2019	Linda Ferguson request to change calendar dates for meetings	Web Page completed
9/05/2019	Linda Ferguson Div One payment of umpires	For May BOM Meeting
9/05/2019	Womens Masters Newsletter	Michelle
9/05/2019	HNSW Open Womens Turf Fees Invoice \$1216	Treasurer for Payment
9/05/2019	North Coast Filters \$476	Treasurer for payment
9/05/2019	North Coast Filters Certificate of completion	
10/05/2019	Play for purpose	Deb

12/05/2019	HNSW Mens Masters Over 40 and 45 Team nominations	Mens Masters Committee MVHA
13/05/2019	Cougars Light Codes x2	Deb
13/05/2019	LT Canteen Roster	Circulated and Social Media
13/05/2019	Chatham HC Training incident.	Deb
14/05/2019	Lgas Invoice \$127,05	Circulated to Treasurer
14/05/2019	Tigers Letter re third field naming	For May BOM Meeting
14/05/2019	Leanne Yarnold - Mens draws for Web Page	Circulated
14/05/2019	Leanne Yarnold Womens Draws for Web Page	Circulated
15/05/2019	Cundletown PS Canteen booking 14th June and back up day of 28th June	LT/Shane Green
15/05/2019	Reconciliation from Treasurer \$80,582.80	For May BOM Meeting
15/05/2019	Sharks HC Age Waiver Charlie Taylor	Circulated
15/05/2019	Tigers HC Payment for regos \$ 4790	Circulated to Treasurer
15/05/2019	Marcelo Castro Consideration for Rep Team	Dylan and Adam
16/05/2019	John Gudgeon Consideration for Rep Team	Dylan and Adam
16/05/2019	Forster Strikers HC Registrations	Circulated
16/05/2019	Steve Bromhead Letter to Priya Bourke	Distributed
16/05/2019	Steve Bromhead Letter to Anika Toohey	Distributed
16/05/2019	Steve Bromhead Lara Watts	Distributed
16/05/2019	Steve Bromhead Jamie Balding	Distributed
16/05/2019	Telstra Account \$132	Treasurer for Payment
16/05/2019	JR Richards April Account \$496.42	Treasurer for payment
16/05/2019	Oxley Insurance Brokers Voluntary Workers Insurance form for completion	Treasurer for Payment
17/05/2019	LT New canteen roster	Circulated
17/05/2019	TWHC new rego Darcy Fry	Circulated
17/05/2019	HNSW State Champ Survey for completion	Circulated
17/05/2019	Michelle Neal Fees inquiry for under 18s	BOM
17/05/2019	Lara Watts Secondary Registration Town	Deb
17/05/2019	Peter Frappel Over 40/45' Nominations	
17/05/2019	Wingham HC new member registration	Circulated
17/05/2019	HNSW Over due accounts 17/4/2019 \$168.9/5/2019 \$1216	Treasurer for payment
18/05/2019	HNSW Invoice Open Mens Champ \$1216	Treasurer for Payment
19/05/2019	Town HC New nomination forms	Circulated
20/05/2019	Michelle Neal Under 15 inquiry re nomination	Deb
20/05/2019	HNSW Under 15 Boys Draw	Circulated

20/05/2019	HNSW Confirmation payment of invoices 14/5 and 9/5	
20/05/2019	Pete Mills Information for web Page	
21/05/2019	HNSW Open Mens Rep Team Turf Fees \$193	Circulated
21/05/2019	HNSW Open Womens Rep Team Turf Fees \$310	Circulated
21/05/2019	HNSW Under 15 Final Information	Circulated
21/05/2019	Pete Mill Invoice \$1500	Treasurer to pay
21/05/2019	Mid Coast Council Further infor in Lease Agreement	Circulated
21/05/2019	HNSW Under 15 Girls Rep Team Nom State Champ confirmed	Circulated